

Dear volunteers,

Thank you for being a loyal supporter of Alliance Française of Washington, DC!
We greatly appreciate your help with organizing our cultural events.

For the new cultural season 2022/2023, I would like to remind you about our policies during event nights.

ALCOHOL

First of all, volunteers are not allowed to consume alcohol during the set-up of the event, as well as when it is on-going: film screening, talk, tasting, etc.... This applies to **all onsite and off-site events, even if you are helping to prepare the food and wine for the reception.**

Volunteers are allowed to have up to two glasses of alcohol once the reception has already started, but not more. The AFDC cannot take the risk of volunteers having or causing an accident due to the alcohol level in their blood.

CHANGE OF PLANS' NOTICE

Furthermore, please always make sure you give us a notice as early as you can if your availabilities change and you can no longer assist at the event you are signed up for. In an ideal world, we need at least 72 hours to one week's notice. Those who fail to communicate will be automatically removed from the volunteer list. Of course, we will understand if you fall sick the night before the event for which you volunteered or if you have a family emergency.

UNREGISTERED GUESTS

Finally, please notice that registration for volunteering for our events is strictly required and you are not allowed to bring unregistered guests with you, nor "helpers" that have not been vetted by AFDC to volunteer.

Thank you for your understanding and I am looking forward to working with you on our new cultural season.

Best regards,



Sarah Diligenti